

San Pasqual Valley Unified School District
Independent Study Master Agreement
COVID-19 2021-2022

Independent Study Program Offering Requirements:

For the 2021-22 school year, Local Education Agencies must offer an independent study option to students and families to be made available to students whose health would be put at risk by in-person instruction, as determined by the parent or guardian.

Notice of Option:

For the 2021–22 school year only, parents and guardians can to enroll their child in in-person instruction or independent study. The selection of Independent Study includes the right to request a student-parent-educator conference meeting before enrollment; students’ rights regarding procedures for enrolling, disenrolling and re-enrolling in independent study; and the synchronous and asynchronous instructional time that a student will have access to as part of independent study.

Board Policies:

SPVUSD has adopted board policies that include:

- Procedures for tiered re-engagement strategies for students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of the students’ written agreement;
- A plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days;
- Daily live and synchronous instruction requirements.

Daily Live and Synchronous Instruction:

- Kindergarten to grade 3 — daily synchronous instruction for all students throughout the school year.
- Grades 4 to 8 — both daily live interaction and at least weekly synchronous instruction for all students throughout the school year.
- Grades 9 to 12 — at least weekly synchronous instruction for all students throughout the school year.
- “*Live interaction*” means interaction between the student and local educational agency classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including but not limited to: wellness checks, progress monitoring, provision of services and instruction. This interaction may take place in person or in the form of internet or telephonic communication.
- “*Synchronous instruction*” means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications and involving live, two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student.

Written Learning Agreements:

Written learning agreements must be signed before a student commences an independent study course. Electronic signatures are allowable for auditing purposes. Written learning agreements must include: Confirmation or providing access to all students to the connectivity and devices adequate to participate in the educational program and complete assigned work.

- A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support.

- A statement that enrollment in a course is an optional educational alternative in which no student may be required to participate.
- The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress and for communicating with a student's parent or guardian regarding a student's academic progress.

Documentation:

- Documentation of live and synchronous instruction is required for each school day, in whole or in part, that independent study is provided.
- Any student who does not participate in independent study on a school day must be documented as non-participatory for that day.
- LEAs are required to maintain either written or computer-based evidence of student engagement. This includes, but is not limited to; a grade book or summary document for each class that lists all assignments, assessments and associated grades.
- Beginning in the 2021-22 fiscal year, the State Audit Guide shall incorporate compliance with the above.

Short-term Independent Study:

The tiered re-engagement strategies, daily live and synchronous instruction requirements and plan to transition back to in-person instruction do not apply to students participating in an independent study program for fewer than 15 school days in a school year.

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Student Name:	Student #:	Grade Level:
Address:	Age:	Birthdate:
City:	Zip Code:	Phone:
School:		2 nd Phone:
Duration of Agreement:	Begin Date:	End Date:

OBJECTIVES, METHODS OF STUDY, METHODS OF EVALUATION, AND RESOURCES:

The student is to complete the subjects/courses listed below. Subject/course objectives reflect the curriculum adopted by the San Pasqual Valley Unified School District Board of Trustees and are consistent with SPVUSD standards as outlined in the SPVUSD Subject/Course descriptions. The specified objectives, methods of study, methods of evaluation and resources for each assignment covered by this agreement will be described in the high school course list, which is available upon request. Any subsidiary agreement(s) are also part of this agreement.

SUBJECTS/COURSES ENROLLED:

Subjects/Courses	Credits	Subjects/Courses	Credits

*If the student satisfactorily completes any of the above subjects/courses before the ending date of the agreement, one or more subjects/courses may be added to the agreement if the agreement is re-signed and re-dated by the teacher and the student.

SPVUSD Courses (Not for Apportionment Purposes)	Credits	SPVUSD Courses (Not for Apportionment Purposes)	Credits

REPORTING:

Students are required to report to the teacher(s) as scheduled. Manner of Reporting: Through Google Classroom/E-mail/Mail/Web (Zoom)
 Time: _____ Day: _____ Frequency: _____ Place: _____

ASSIGNMENTS:

According to the SPVUSD Board Policy (BP 6158), the maximum length of time allowed between the assignment and the assignment due date is **two weeks**, and after **three (3) missed assignments** for this agreement, an evaluation will be made to determine whether Independent Study is an appropriate strategy for this student.

VOLUNTARY STATEMENT:

Independent Study is an optional educational alternative that students voluntarily select. All students who choose independent study must have the continuing option of returning to the classroom. Within the San Pasqual Valley Unified School District, that classroom option is available to students in grades K-12 to San Pasqual High School and/or to Bill M. Manes High School.

EQUITABLE PROVISION OF RESOURCES AND SERVICES:

The independent study option is to be substantially equivalent in quality and quantity to classroom instruction, and students who choose to engage in independent study are to have equality of rights and privileges with students in the regular school program.

Courses Design			
Subjects/Courses	Learning Objectives	Assignments	Evaluative Measure

Subjects/Courses	Learning Objectives	Assignments	Evaluative Measure

Course Resources and Support			
Subjects/Courses	Materials Required	Support/Intervention	Personnel Involved in Services

SIGNATURES AND DATES:

I have read and understand the terms of this agreement and agree to all of the provisions set forth.

Student: _____

Date: _____

Parent/Guardian/Caregiver: _____

Date: _____

Supervising Teacher: _____

Date: _____

Other Assisting Persons: _____

Date: _____